

## Meeting Minutes

REPAC Meeting via Zoom, Sept 14, 2021, 6pm

### 1) Overview of REPAC and Board/Committee Introductions:

- REPAC events include volunteer hours, spirit wear, welcome picnic, faculty grants, senior celebration, website
- Slide show of previous events
- End of the year field trip – this year will be Carowinds if covid allows

### 2) Kathy Holt - service opportunities:

- Had 1st event – diaper bank. Some confusion about sign-up as it said you need to be 18, but not needed with a chaperone. They may set up special sign up for us going forward. Looking at October.
- Ellerbee Creek watershed is this weekend – 3 spaces are still available due to cancellation.
- Would love to do more events but **need more adult chaperones**. Want to get a parent chaperone sign up going so all the events can run. Email Kathy [holtk@nc.rr.com](mailto:holtk@nc.rr.com).
- Oct 23 Ellerbee, Little River Park 9<sup>th</sup> or 16<sup>th</sup>, Engineering parent brought to the group Just Tryan It – needs volunteers. Sunday Oct 3. Freshmen Workdays in Brumley Forest. Oct 2, Oct 23, Nov 13 – **will need 2 adult chaperones per date**.
- Events fill up quickly – get in touch with Kathy if having issues. Chaperones get advance registration with your child, so a secure spot.

### 3) Review and Approval of the Budget (Linda Walters (treasurer) couldn't make it. Chris Lee, VP presented):

- Have a surplus – not many expenses due to the pandemic. Decided to set aside a \$10K future buffer fund. Can be adjusted via amendments later if changes need to be made.
- Carry-over of \$15K. Budget is around \$32K. Expenses \$25K, would give a surplus of about \$7K
- Biggest source of revenue is the Durham Bulls Concessions. Additional money comes from spirit wear & Science Olympiad concessions.

Line Item explanations:

- Covid pandemic support– can be used as needed
- New this year – SAGE (Student Advancement Grant for Engineering) grants to support students for engineering projects
- Clubs - \$410 for a full group membership to the Technology Student Association
- The Durham Bulls baseball season and fiscal year don't line up – total Bulls money raised this summer was about \$12K. Money still coming. With cashless sales, the device required tip or no tip. Revenue went way up in comparison with previous years.
- The equipment line item is for the maker space, etc. CTE central office has been supportive, but some things don't fall under what's covered (furniture, storage units)
- Motion to approve the budget from Chris Lee, Second Henry Sommerville: no dissenters. **Budget approved as written.**

### 4) Approval of Minutes from May '21 Meeting.

- Motion to approve the minutes from Sabrina Lamar, seconded by Michelle Dennis. **Approved.**

## 5) Thanks to those who volunteered at Durham Bulls games

- Thanks to the 5 stand leaders: Karrie Comatas, Brian Ridder, Michelle Guilmette, Brian Bortz & Matt Foster. If you volunteered for a game and want to be a stand leader, let us know. Bulls fundraising is done until the Spring.

## 6) Tim Town Hall

- REPAC has a website with basic information. Looking for help with contributing content and helping Chris Lee, who offered to be webmaster. Contact Chris if interested - [chrislee.it@gmail.com](mailto:chrislee.it@gmail.com).
- Carpool document is up to help families with rides – not secure
- Personnel turnover/new staff – 3 counselors, 5 out of 6 APs, front office including data manager, records specialist. Creates challenges in consistency & communication. PLTW is trying to keep everyone up to date.
- Club list exists. Contact the listed faculty advisor for the club. Most are during SMART lunch. Some are after school.
- Mr. Strand-Poole – TSA (Technology Student Association). Club for students in CTE programs. Focused this year around computer science extracurricular and maker lab type activities. Maker club is folding into TSA. Hope to participate in regional/state/national competitions this year. First meeting is next Thursday after school.
- New grants program. Students pitch an idea to help the school, write a grant for supplies. Can get volunteer hours, put on college application, etc.
- Speaker Day has complications this year due to Covid. In a holding pattern because of logistics.

### Testing:

- PreACT for 10<sup>th</sup> graders, last week of October. Shifted to first week of Nov on the school calendar?
- ACT in Feb/March for all juniors, free. Seniors who didn't take the ACT last year - make up session on Oct 5
- PSAT Oct 13. All juniors can take for \$18 or fee waiver. Unclear whether sophomores can take.
- December – ACT Work Keys for seniors

## 7) Q&A/General Discussion:

- CSP (Computer Science Principles) and CSA (Computer Science Applications) qualify for college credit. Are college level, use MSOE for credit. There is an AP test attached to them too, but most students skip it because they want MSOE credit and fewer AP exams. All computer science classes have PLTW final exams.
- Mr. Tokonitz and Mr. Bolen will be going out on paternity leave, trying to line up some solid long-term subs.

**Next meeting is Thursday, October 14th at 6:00 PM. Zoom link will go out a few days prior.**

In attendance (to the best of our knowledge), board members in bold:

Abby Rangel	James?	Michelle Dennis
Amanda Sublett	Jenny Noonan	<b>Michelle Guilmette</b>
Amaya Burch	<b>Jill Foster</b>	Monica (Phoebe) Gainey
Amy (?) (Naomi) Fister	Joanne Campione	Nick?
Amy McAllister	<b>Karen Seifert</b>	Phoebe Gainey
Betsy Gilmour	<b>Kathy Holt</b>	Raquel Silva
Brian M?	Kelly Powrie	Renee Moore
<b>Karrie Comatas</b>	<b>Kim Bowers</b>	Robert Hogarth
<b>Chris Lee</b>	<b>Kristen Brigman</b>	Robbie Edmonds
Christina Gibson-Davis	Kristin Bradley-Bull	Russell Strand-Poole
Cindy Soloe	Kristin Jantz	<b>Sabrina Lamar</b>
Colleen Johnson	Lana/Brian McIlvane	Samantha Nelson
Collin Phillips	Laura Ades	Stephanie Bone
Dale Carter	Liz Anderson	Stephanie Brennan
Dan Clever	Lori Foraker	Stephanie Simon
Edwin S	Lorraine Horgan	Stephanie Thomas
Erin Lee	Martha Payne	
Henry Sommerville	Merlise Clyde	
Steve Bradley-Bull		
Steven Grambow		
Tashana Moses		
<b>Teri Lowder</b>		
<b>Tim Velegol</b>		
Wyndi Philiiips		

Minutes prepared by Jill Foster

**REPAC Budget 2021 - 2022: FINAL APPROVED**

	<b>2020-2021 BUDGETED</b>	<b>2020-2021 ACTUAL</b>	<b>2021-2022 BUDGETED</b>
Previous Year End Balance (actual):	25,366.36	25,366.36	27,578.33
Less Summer Budget Spent:			2,842.10
Less Reserve Fund:			10,000.00
Carry over into school year:			<b>14,736.23</b>
<b>Revenue</b>			
Bull City Botics - Pex Card Remaining Funds	n/a	719.57	n/a
Corporate Donations/Amazon Smile	100.00	126.50	125.00
Durham Bulls Concessions	0.00	2,125.46	10,500.00
Individual Donations	1,000.00	740.00	1,000.00
Picnic - Shelter Reservation Refund	n/a	75.00	75.00
REPPP Designated Fund Balance	276.13	276.13	n/a
Sales and Use Tax Refund	n/a	1,337.73	600.00
Science Olympiad Concession Sales	1,200.00	0.00	1,200.00
Senior PLTW Honor Cords	600.00	650.00	700.00
Spirit Wear	2,500.00	3,477.60	3,500.00
<b>Total Assets</b>	<b>31,042.49</b>	<b>34,894.35</b>	<b>32,436.23</b>
<b>Operating Expenses</b>			
Bank Maintenance Fees and Charges	25.00	0.00	25.00
COVID / Pandemic Support	n/a	n/a	3,000.00
Credit Card Processing Fees	75.00	164.60	150.00
Curriculum-specific PLTW Classroom Supplies	1,000.00	0.00	1,000.00
Director's Discretionary Fund	500.00	70.16	500.00
Equipment/Classrooms and Maker Space	9,000.00	1,815.49	10,000.00
Hospitality	100.00	0.00	250.00
Insurance	300.00	300.00	300.00
Office Supplies/Postage	100.00	48.39	100.00
Picnic (rental and preplanning needs)	75.00	75.00	500.00
P&G Committee SAGE Grants	n/a	n/a	1,000.00
Robotics (Future use)	3,000.00	0.00	n/a
Science Olympiad Concession Supplies	900.00	0.00	800.00
Senior Celebration Night	2,500.00	972.83	2,000.00
Senior Honor Cords	760.00	679.00	n/a
Speaker Day	150.00	0.00	800.00
Spirit Wear	2,500.00	2,456.55	2,500.00
Student STEM Clubs	1,500.00	410.00	1,500.00
Teacher Appreciation	200.00	0.00	600.00
TSA Membership	n/a	n/a	410.00
Website Hosting	n/a	324.00	n/a
<b>Total Operating Expenses</b>	<b>22,685.00</b>	<b>7,316.02</b>	<b>25,435.00</b>
<b>Total Assets</b>	<b>31,042.49</b>	<b>34,894.35</b>	<b>32,436.23</b>
<b>Total Operating Expenses</b>	<b>22,685.00</b>	<b>7,316.02</b>	<b>25,435.00</b>
<b>End of Year Balance (carryover):</b>	<b>8,357.49</b>	<b>27,578.33</b>	<b>7,001.23</b>
<b>Designated Funds:</b>	<b>Balance:</b>		
Disney Trip	5.14		
Kings Dominion Field Trip	180.00		
Reserve Fund	10,000.00		
	<u>10,185.14</u>		