

Meeting Minutes

REPAC Meeting: Thursday, May 12, 2022 6:00 PM

Riverside High School Media Center

Linda Walters, Sabrina Lamar, Karrie Comatas, Karen Seifert, Shelagh Kenney, Chris Lee, Michelle Guilmette, Teri Lowder, Kathy Holt, Michelle Dennis, Lisa Pipeling, Ryan Patridge, Stephanie Brennan, Raquel Silva, Jenny Ostrovsky, Raeann Spreitzer, Kelly Powrie, Tim Velegol

Minutes prepared by Jill Foster

Minutes approved from last meeting

Budget: Linda Walters

- Expect to start seeing the checks roll in for the Durham Bulls fundraising. Senior honor cord money coming in too. Big expense this month was \$5K+ for tables for Mr. Tokonitz's room. Use lab tables for IED. Not an item that DPS CTE will purchase (although they will buy computer desks). We had the money so we went ahead and purchased them. They will arrive in summer. Also field trip – was just money in and then money out. Bought snacks for the kids, some of that money was donated. Folks were generous with scholarship money. Still adding kids. May have some money left over, will check with donors to see what they want to do with it. Current balance just over \$24K and \$10K in the reserve fund. Will check in with teachers to see whether there are still things on the wish list to be purchased before the end of the fiscal year. This year's budget ends June 30th.
- Summer budget will carry us through to next meeting in September when the budget gets approved for the new fiscal year. Proposing \$5K for summer: \$2K for classrooms/maker space for supplies to be ordered over summer, \$500 hospitality line for teacher workdays/REVS, \$1500 for hopes of having something like a picnic or open house night, and \$1K for potential spirit wear order (sweatshirts). Michelle Guilmette moves, Michelle Dennis seconds. Approved.

Setting 2022-23 Dues – Karen Seifert

In our bylaws, we have to set dues annually. Since we do fundraising through the Durham Bulls, we have never charged for dues. All families in PLTW are automatically part of REPAC. Karen motions to set dues to zero. Michelle Dennis seconded. Approved.

Elections for 2022-23 Executive Team

At May meeting, need to elect officers for the following school year by voice vote, unless there are additional nominations from the floor. Slate is Linda Walters President, Chris Lee VP, Jill Foster Secretary, Bonny Dansie Treasurer. Anyone from the floor? (no) Vote taken and all nominees elected. Linda will be contacting everyone for future planning and committee chairs, etc.

Special Thanks (from Tim):

Thanks to senior parents – Kristin Brigman (hospitality), Jill Foster (secretary), Terri Lowder (spirit wear). Thanks to Linda (Treasurer) and Chris (VP), and Shelagh and Sabrina for being at large. Thanks to senior celebration committee: Karen, Kelly Powrie, Chris Lee, Shelagh Kenney. Thanks to Karrie Comatas for Speaker Day coordination and for being a Stand Leader, Michelle Guilmette (Durham Bulls), Kathy Holt (volunteer coordinator), Kim Bowers (grants), Steve H (field trip), & the Bradley-Bulls (open house). Thanks to Michelle Dennis – shows up at all the meetings! Been there for us the last 4 years with great comments and Programs & Grants help. Karen has stepped up to help us weather the pandemic. DPS is aware of how much the parents do. Special family, Karen doesn't want the spotlight but goes about her leadership role in a way that's truly been amazing. Moved from spirit wear to VP and then moved into President – has been here for us through a difficult transitional time. Has been phenomenal in spirit and attitude and agreed to stay on even after her son graduated.

Other Business:

- Spiritwear (Teri Lowder) - the order was delayed but has been picked up and will be distributed next week.
- Durham Bulls beer sales (Michelle Guilmette) - 2 nights done so far, have gone well. New coordinator Simon is very communicative. Volunteer slots still available via sign-up genius, stand leader positions are set.
- Grants (Kim Bowers not present) - projects planned for this year are shifting to Fall. Everything's been put in place for next year.
- Service opportunities (Kathy Holt) – May 21 diaper bank. Increased from 10 to 20 spots allocated, at last check at least half were filled.
- Hospitality (Kristin Brigman) - REPAC will provide lunch for the teachers on the 5/17 work day.
- Senior Banquet - will need volunteers on Friday June 3rd. Event hours are 6-8, work hours are 4-9, can just work a shift helping with decorations, food replenishing, clean-up, etc. Let Karen know if you're interested in helping. Sign up genius will go out as needed to recruit help. Will be held at Ebenezer Baptist on Pleasant Green.

Tim Town Hall:

- There's a May 17 teacher work day.
- May 26 is senior awards day 9:30-12:30, parents are welcome. They don't announce the awards in advance. The selections are a big deal to the Depts/teachers, and they don't want the surprises spoiled.
- Final exam schedule is posted for June 6-10. 1st, 2nd, 3rd, 4th period exam Monday through Thursday with Friday as the make-up day. Only required tests are the EOCs for classes taken this semester (Math 1, Math 3, English 2, Biology). Also same for CTE classes with end of year assessments. All PLTW courses have required exams.
- Tomorrow is last day of AP testing. Make up sessions will be held. College Board pays for the tests for DPS, so they need to know by December whether students are going to opt out. Unfortunately, students ignore. Parents will be billed \$40 if a student doesn't take an AP exam since the College Board charges DPS for those not taken. Maybe the teachers can help make this clearer to students in December.
- Issues with finding the testing schedule – doesn't seem to be on the website. Won't have teacher-made exams during final exam times. Afternoon sessions will be "review sessions".

REPAC Monthly Financial Report - May 9, 2022

	2021-2022 BUDGETED	2021-2022 ACTUAL	CHANGE FROM PREVIOUS REPORT
Previous Year End Balance (actual):	27,578.33	27,578.33	
Less Summer Budget Spent:	2,842.10	2,842.10	
Less Reserve Fund:	10,000.00	10,000.00	
Carry over into school year:	14,736.23	14,736.23	
Revenue			
Corporate Donations/Amazon Smile	125.00	107.71	
Disney Designated Fund Balance	5.14	5.14	
Durham Bulls Concessions	10,500.00	10,579.24	34.00
Individual Donations	1,000.00	2,940.00	100.00
Picnic - Shelter Reservation Refund	75.00	75.00	
Sales and Use Tax Refund	600.00	0.00	
Science Olympiad Concession Sales	1,200.00	0.00	
Senior PLTW Honor Cords	700.00	230.00	230.00
Spirit Wear	3,500.00	5,118.53	
Total Assets	32,441.37	33,791.85	
Operating Expenses			
Bank Maintenance Fees and Charges	25.00	0.00	
COVID / Pandemic Support	3,000.00	0.00	
Credit Card Processing Fees	150.00	567.09	361.99
Curriculum-specific PLTW Classroom Supplies	1,000.00	387.01	
Director's Discretionary Fund	500.00	0.00	
Equipment/Classrooms and Maker Space	10,000.00	5,207.58	5050.18
Hospitality	250.00	0.00	
Insurance	300.00	300.00	
Office Supplies/Postage	100.00	0.00	
Picnic (rental and preplanning needs)	500.00	0.00	
P&G Committee SAGE Grants	1,000.00	0.00	
Science Olympiad Concession Supplies	800.00	0.00	
Senior Celebration Night	2,000.00	0.00	
Senior Honor Cords	250.00	154.00	154.00
Speaker Day	800.00	252.66	
Spirit Wear	2,500.00	2,089.30	
Student STEM Clubs	1,500.00	0.00	
Teacher Appreciation	600.00	0.00	
TSA Membership	410.00	410.00	
Website Hosting	12.00	12.00	
Total Operating Expenses	25,697.00	9,379.64	
Total Assets	32,441.37	33,791.85	
Total Operating Expenses	25,697.00	9,379.64	
End of Year Balance (carryover):	6,744.37	24,412.21	
Designated Funds:			
	Balance:	Income	Expense
Spring Field Trip	1,361.20	20,630.00	19,448.80
Reserve Fund	10,000.00		
	<u>11,361.20</u>		