

Meeting Minutes

REPAC Meeting via Zoom, 4/7/22, 6pm

Linda Walters, Karrie Comatas, Robyn Soffera, Robin Crawford, Sabrina Lamar, Henry Sommerville, Sarah Musser, Bridget Bishop, Rae Ann, Chris Lee, Dawn Wilcox, Lorraine Horgan, Michelle Guilmette, Karen Seifert, Trevin Johnson, Ryan Patridge, Erin Lee, Colleen Johnson, Karrie Comatas, Kristen Brigman, Kathy Holt, Kelly Powrie, Kim Bowers, Laura Ades, Saeed Lobbad

Minutes prepared by Jill Foster

Announcement: Tim Velegol is off the grid & won't be attending the meeting. Will be back next week.

March meeting minutes approval: Chris Lee motioned to approve the minutes. Henry Sommerville seconded. Approved.

Financial Report – Linda Walters:

- Spirit wear sale - \$671 taken in since last meeting. Current balance is \$29,614.38, not including designated funds. Total sales for spirit wear was \$11,050 (most on last month's report). This was a slow month.
- Next month will have a \$5000 expense for new tables for Mr. Tokonitz's room. Brian Ridder was able to get a good price through the educational division of Fisher Scientific.
- Carowinds trip money? That money just comes in and goes out. Kept separate in a designated fund. Have 141 students signed up so far. Some are designated spots that haven't filled yet (held for those needing financial assistance). \$14,000 taken in. \$180 leftover unresolved from 2020 cancellation. \$100 will cover a student who didn't get refunded and has signed up. \$80 towards scholarship. Money can be donated through the website or check.
- Spirit wear order has not come in yet. This was the last sale of the year. Next one will be in Fall.

Community service – Kathy Holt:

- Next one is April 23 Earth Day with TLC with Brumley. Not heavy labor, staffing a table to talk about the group's work battling an invasive species. Last event before NHS service hours are due.
- May 21 diaper bank outing. Can get a jump start on NHS service hours for next year. That's it for this year. Thanks to chaperones!

Programs & Grants – Kim Bowers:

- SAGE grants, flyer has been made.
- Greenhouse project pushed to Fall because of timing and supply issues.
- Mr. Strand would like computers with better hardware – students in the TSA video game contest could perform better with better hardware. Committee is looking into a new grant.
- A donation request was put in to Harbor Freight Tools for gift cards.

Durham Bulls Fundraising – Michelle Guilmette:

April 16 is first confirmed date. Full with 6 volunteers. Michelle will send confirmation emails to those folks a week prior.

Exec Board Slate for AY 22-23:

Thurs May 12 will be the last meeting, vote for officers. Right now the slate is: Linda Walters for President, Chris Lee for VP, Jill Foster for Secretary, treasurer vacancy. Some are considering the treasurer role, but if anyone is interested, contact Linda for more info on the duties. She's in her 2nd year of treasurer this cycle and served previously. Others can be on the ballot if they wish to run for an office. Info on all of the roles can be found on the REPAC website in the engineering handbook. There are also a lot of non-elected REPAC positions such as at-large and committee chairs if you want to get involved for next year.

Senior Celebration:

Friday, June 3 from 6-8 PM. Finishing up last details. Karen will coordinate but needs help with setting up and decorating the day-of starting around 4pm and done by 9. Helping just part of that time is fine. If you can't be there day-of but can help with planning, that's fine too. Sabrina - helped when her oldest was a freshman, was fun to see what 3 years in the future looks like. It's a festive environment, can meet other parents. Encourages others to help out. Tim does a presentation, there are senior superlatives, slide show, fun night out.

FYI regarding exams:

Info has been sent to the students about AP exams. Different schedule for the week. Some afternoon exams are off-site. Coming up quickly in early May.

Questions/Comments from anyone?

- Mr. Patridge – What qualifies as curriculum specific items in the budget? Time sensitive – he purchased a robot arm. Linda – classroom supplies are for consumables, robot arm would fall under equipment line item. Each teacher has a \$200 pot but if it's not spent by a certain date, it gets opened up to others. If the school doesn't cover it, turn it into Linda and she'll reimburse. Adam used to keep a list of items that the teachers wanted. Russell is doing that now. He submitted the list already. Ryan should let Russell know what he wants, and it can be added to the list. Adam put in a purchase request recently through Amazon (HD and Lowes didn't work out). Usually should submit first to Tim for approval and then it comes to REPAC.
- The PLTW exams coincide with the school final exams. EOCs are June 6-10. PLTW would fall under those days, based on the class period. Teacher made would be the previous Thurs/Fri.
- Blood drive on April 19th. 16-year-olds can donate with permission. 17-year-olds don't need permission.
- May 2 is senior breakfast. May 26 senior awards, 9:30-noon. June 10 grad rehearsal, June 14 ceremony.
- Next REPAC meeting is May 12. Spring band/orchestra concert is that night at 7. If the meeting were in person, folks could attend both. Also a chance for people to meet each other. Can see if the media center would be open for the May 12 meeting. And could it be hybrid? Very hard to get good internet and to make sure folks can hear each other. Speakerphone might be better than zoom. Maybe call in? Better to call a person and put phone in the room.
- Any traction in reconceptualizing the back to school picnic? Definitely on Tim's radar but there hasn't been progress in that direction. Think about goal of the event and should there be changes due to the size of the group.
- Mask optional starting Monday, April 11.

REPAC Monthly Financial Report - April 3, 2022

	2021-2022 BUDGETED	2021-2022 ACTUAL	CHANGE FROM PREVIOUS REPORT
Previous Year End Balance (actual):	27,578.33	27,578.33	
Less Summer Budget Spent:	2,842.10	2,842.10	
Less Reserve Fund:	10,000.00	10,000.00	
Carry over into school year:	14,736.23	14,736.23	
Revenue			
Corporate Donations/Amazon Smile	125.00	107.71	
Disney Designated Fund Balance	5.14	5.14	
Durham Bulls Concessions	10,500.00	10,545.24	
Individual Donations	1,000.00	2,840.00	300.00
Picnic - Shelter Reservation Refund	75.00	75.00	
Sales and Use Tax Refund	600.00	0.00	
Science Olympiad Concession Sales	1,200.00	0.00	
Senior PLTW Honor Cords	700.00	0.00	
Spirit Wear	3,500.00	5,118.53	671.00
Total Assets	32,441.37	33,427.85	
Operating Expenses			
Bank Maintenance Fees and Charges	25.00	0.00	
COVID / Pandemic Support	3,000.00	0.00	
Credit Card Processing Fees	150.00	205.10	16.99
Curriculum-specific PLTW Classroom Supplies	1,000.00	387.01	
Director's Discretionary Fund	500.00	0.00	
Equipment/Classrooms and Maker Space	10,000.00	157.40	
Hospitality	250.00	0.00	
Insurance	300.00	300.00	
Office Supplies/Postage	100.00	0.00	
Picnic (rental and preplanning needs)	500.00	0.00	
P&G Committee SAGE Grants	1,000.00	0.00	
Science Olympiad Concession Supplies	800.00	0.00	
Senior Celebration Night	2,000.00	0.00	
Senior Honor Cords	250.00	0.00	
Speaker Day	800.00	252.66	
Spirit Wear	2,500.00	2,089.30	
Student STEM Clubs	1,500.00	0.00	
Teacher Appreciation	600.00	0.00	
TSA Membership	410.00	410.00	
Website Hosting	12.00	12.00	
Total Operating Expenses	25,697.00	3,813.47	
Total Assets	32,441.37	33,427.85	
Total Operating Expenses	25,697.00	3,813.47	
End of Year Balance (carryover):	6,744.37	29,614.38	
Designated Funds: Balance:			
Kings Dominion Field Trip	180.00		
Reserve Fund	10,000.00		
	<u>10,180.00</u>		