

Meeting Minutes

REPAC Meeting via Zoom, 11/18/21, 6pm

Tim Velegol, Robin Crawford, Rae Ann Spreitzer, Katherine Millet, Joy Moffett, Jenny K-Ostrovsky, Sandra Ebbert, Sabina Lamar, Sarah Musser, Todd Patton, Karrie Comatas, Karen Seifert, Kim Bowers, Shelagh Kenney, Teri Lowder, Linda Walters, Kelly Rimer, Paula Hawkins, Robyn Soffera, Steven Grambow, Jen Hervey, Sarah Musser, Dale Carter, Dawn Wilcox, Russell Strand-Poole. Raquel Silva, Stephanie Brennan, Kristin Brigman, Andrea Hoff, Amanda Sublett, Katherine Millet, Erin Lee, Chris Lee, Bob Wescott, Michelle Guilmette, Steve Bradley-Bull, Kelly Powrie, "iphone", Michelle Dennis, Kristin Bradley-Bull, James Nonnemaker, Lorraine Horgan

Minutes prepared by Jill Foster

1) **Announcement of next meeting & Oct meeting minute approval:**

Next meeting will be Jan 20. Correction to previous minutes/budget spreadsheet: budget balance is \$27K not 12K. Motion from Shelagh Kenney to approve the October minutes. Robin Crawford 2nd the motion. Approved with amended statement about \$27K balance.

2) **Budget update:**

Not a busy month for budget except for Spirit Wear. Added a column to show changes from previous month. Insurance was up for renewal and some credit card charges. \$28267.50 is current balance.

3) **Question about water bottle filling stations:** Shelagh- any updates on whether the school is going to put in water bottle fillers? Linda hasn't heard any more. Russell - they put one in outside the cafeteria. Only one he knows of right now. Water is critical to keep kids hydrated. Shelagh is happy to reach out – who is right person? Would be a good thing for the whole school. Will check with front office. And maybe downtown as it's a DPS initiative.

4) **Spirit Wear:**

Supply chain issues with spiritwear, vendor is working hard to get the items. May not come in before the holiday.

5) **Speaker day:**

Spring speaker day will be Feb 25, 2022 will try to bring in the same speakers that got cancelled from the Nov 12 mental health day.

6) **Community Service:**

Lot of volunteer activities for the community service events. Kathy Holt will continue to plan and send out work through Tim. Grateful to the chaperones who volunteered.

7) **Grants:**

Received Bright Ideas grant to move ahead with greenhouse project. Engineering students will build vertical hanging shelves for the OCS students. More in January. Moving forward with Sage grants for students.

8) **Updates from Tim Velegol:**

- We're now 2/3 way through Fall term. 30 days left. With holidays, early release, etc. not much time. Lots of review for 2nd week in Jan 10-14 for exams. Fall/Spring is different. More time for make-ups in Jan. Not a possibility in June. Exams are critical for the EOCs – Math 1, Biology, Math 3, English 2. Testing team is in transition (position has been posted). Need proctors. Tim will get more info.
Update 11/23/21 by Tim Velegol: DPS has ruled that we do NOT need to have proctors in every CTE test room this year!
- WorkKeys tests are Tuesday and Wednesday after Thanksgiving for seniors (November 30 and December 1). There will be a spring session for 10 of the engineering program seniors.
- No Dec REPAC meeting.
- Still a lot of personnel changes in the school. Many openings. Fighting the same thing the whole labor market is dealing with. Struggling to even find people to interview. DPS is offering bonuses and incentives but budget at the State Level is not including incentives to bring people into the pipeline. Only 26 active subs in all of DPS. Challenges are significant.

- Principal comes to us with the kind of experience that's needed in these times. A lot of experience. She appreciates everything going on with PLTW program.
- In the middle of junior interviews. Brings up lots of questions. Is done as a courtesy to our students. Make sure they're as ready as possible to think about and prepare for what comes after high school.
- Rep is coming tomorrow at 9:30 to talk about NCTAP, a great option for going directly to the workforce and getting courses at Durham Tech.
- Jan 20 at 6pm is the next meeting. Will decide whether virtual or in person later. End of formal meeting so folks can go to the 10/11th grade advisement zoom.

Q&A

- Russell: TSA club has 3 active teams: video game, robotics, board game. Have seen good stuff. Are some others too. Vex team struggle is that they need V5s but there's a hold up with supply chain. No one can get. Delivery got pushed back to January.
- When will selection for next year courses happen? Normally is Feb. Has been a lot of turnover and new folks in the school. Hope is it'll be ready by then, but not optimistic that will happen. Dragged out last year til late March/April. Could take this long again. Even lottery seat numbers are up in the air. Need another compsci teacher on board. If so, can expand the number of seats. Ripple effect on other things. Need to approve course offerings first. Class selection should be more straightforward so long as the teachers are there.
- Changes come each year – for example the Social Studies path is changing for 9th/10th graders.
- Can we do a hybrid meeting for REPAC, in personal and virtual. Allows some people to get there more easily. Maybe survey to see how to plan the future meetings.

Helpful doc for course planning from the district:

<https://drive.google.com/file/d/1394TXO8apttjAjRF9ELTw4bJ1a74j8VO/view>

REPAC Monthly Financial Report - November 15, 2021

	2021-2022 BUDGETED	2021-2022 ACTUAL	CHANGE FROM PREVIOUS MONTH
Previous Year End Balance (actual):	27,578.33	27,578.33	
Less Summer Budget Spent:	2,842.10	2,842.10	
Less Reserve Fund:	10,000.00	10,000.00	
Carry over into school year:	14,736.23	14,736.23	

Revenue

Corporate Donations/Amazon Smile	125.00	28.07	
Durham Bulls Concessions	10,500.00	10,545.24	
Individual Donations	1,000.00	40.00	
Picnic - Shelter Reservation Refund	75.00	75.00	
Sales and Use Tax Refund	600.00	0.00	
Science Olympiad Concession Sales	1,200.00	0.00	
Senior PLTW Honor Cords	700.00	0.00	
Spirit Wear	3,500.00	3,983.00	1569.00
Total Assets	32,436.23	29,407.54	

Operating Expenses

Bank Maintenance Fees and Charges	25.00	0.00	
COVID / Pandemic Support	3,000.00	0.00	
Credit Card Processing Fees	150.00	119.24	48.48
Curriculum-specific PLTW Classroom Supplies	1,000.00	0.00	
Director's Discretionary Fund	500.00	0.00	
Equipment/Classrooms and Maker Space	10,000.00	0.00	
Hospitality	250.00	0.00	
Insurance	300.00	300.00	300.00
Office Supplies/Postage	100.00	0.00	
Picnic (rental and preplanning needs)	500.00	0.00	
P&G Committee SAGE Grants	1,000.00	0.00	
Science Olympiad Concession Supplies	800.00	0.00	
Senior Celebration Night	2,000.00	0.00	
Senior Honor Cords	n/a	n/a	
Speaker Day	800.00	0.00	
Spirit Wear	2,500.00	310.80	
Student STEM Clubs	1,500.00	0.00	
Teacher Appreciation	600.00	0.00	
TSA Membership	410.00	410.00	
Website Hosting	n/a	n/a	
Total Operating Expenses	25,435.00	1,140.04	

Total Assets	32,436.23	29,407.54
Total Operating Expenses	25,435.00	1,140.04
End of Year Balance (carryover):	7,001.23	28,267.50

Designated Funds:	Balance:
Disney Trip	5.14
Kings Dominion Field Trip	180.00
Reserve Fund	10,000.00
	<u>10,185.14</u>